

## MEMORANDUM

**To:** Board of Regents  
**From:** Board Office  
**Subject:** Preliminary Consideration of Miscellaneous Fees and Charges  
**Date:** March 4, 2002

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### **Recommended Actions:**

1. Give preliminary consideration to the proposed miscellaneous fees and charges for 2002-2003 as shown on Attachment A.
  2. Give preliminary consideration to revise the administrative rules and submit a Notice of Intended Action regarding university application fees as follows:
    - Increase Iowa State University's application fee from \$20 to \$30 for domestic student applications; and
    - Increase the University of Northern Iowa's application fee from \$20 to \$30 for domestic student applications.
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### **Executive Summary:**

In accordance with the Regent Policy Manual, the Board reviews miscellaneous fees and charges for the coming academic year after it has acted upon tuition rates in the fall of each year. The Board has authority to set institutional or college-wide fees over \$1 per semester and all department fees over \$10 per semester.

Miscellaneous fees include both tuition-related and non-tuition-related fees. Tuition-related fees were approved in November 2001 with tuition and mandatory fees. This month the non-tuition related fees are presented for consideration.

Non-Tuition Related	Non-tuition related fees include a variety of items ranging from course delivery fees to private music lessons. In each category, students pay only for miscellaneous fees and charges that apply to them, with variances in type and amount dependent on each student's program, needs, and interests.
SUI Fees	The University of Iowa requests five new fees for FY 2003, increases in 21 fees ranging from 3.7% to 500%, and two decreases in fees.
ISU Fees	Iowa State University requests two new fees for FY 2003, increases in 13 fees ranging from 16.7% to 100%, and decreases in three fees.

UNI Fees                   The University of Northern Iowa University requests 11 new fees for FY 2003, increases in 12 fees ranging from 11.1% to 220%, and decreases in six fees.

Student Notification       Iowa law requires the Board to take action no sooner than 30 days after notification of the proposed changes in fees and charges to presiding officers of each student government organization at each affected institution. The Board gives preliminary consideration to the proposed miscellaneous fees and charges in March and is expected to take final action in April 2002.

Miscellaneous fees and charges reported in this memorandum do not include:

- Regent-wide mandatory student fees approved by the Board in November with tuition rates;
- Student fees developed by each university in consultation with its students and brought to the Board for approval in May as part of designated tuition; and
- Course fees for payment of materials used, fees that represent returnable deposits, fees assessed for damage or breakage by individual students, and fees assessed to pay for services external to the university (e.g., fraternity/sorority fees).

An alphabetical listing of miscellaneous fees and charges for each university is presented in Attachment A.

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**Strategic Plan:**

Review and approval of miscellaneous fees and charges is consistent with the Board's strategic plan to provide effective stewardship of institutional resources (4.0.0.0) while advocating for resources needed to provide access to educational, research, and service opportunities (2.0.0.0).

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**Background:**

Authority                    Iowa Code §262.9(18) and Regent Policy Manual §7.24A require that the Board review and approve miscellaneous fees and charges annually after acting upon tuition rates for the coming academic year.

Application fees must also be modified through the administrative rules process. Both Iowa State University and the University of Northern Iowa are proposing to increase application fees from \$20 to \$30 for domestic student applications. The University of Iowa current domestic student application fee is \$30 (increased in 1998).

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**Analysis:**

**University of Iowa**

NEW FEES            The University of Iowa requests the addition of the following new non-tuition-related fees:

	Proposed <u>FY 2003</u>
Deferred Billing Administrative Fee (summer)	\$15
Financial Aid Account Receivable Reissue Check	10
Graduation Fee	15
Registration Fees (Drop-add) – Day 16 onward	16
Thesis Fee – Masters	100

Deferred Billing (summer)    SUI is proposing a change in the summer billing procedure that would allow students to spread tuition over two payments. A summer deferred billing charge would be consistent with billing procedures during the academic year and would give students the opportunity to pay their summer bill in two equal installments instead of a single installment.

Reissue Check            There are high administrative costs to stop payment and reissue financial aid and accounts receivable refund checks. This fee would defray University costs in providing this service to students.

Graduation            Each degree application requires clerical processing as well as a careful review of the student's academic record. Costs for personnel and mailings to process the applications continue to increase. A graduation fee would defray some of the costs.

Registration (Drop/Add)    The new drop add structure reduces the number of free days to drop and add from 10 down to 5. Starting with day 16 of the semester, a \$16 charge for dropping and adding courses is proposed.

The \$16 fee after the 15<sup>th</sup> day of the course should motivate students to make decisions regarding their final schedule at an earlier time during the semester. Waivers may be made for an extenuating circumstance.

Thesis            The University proposes a new Masters thesis fee. This fee would be used by the Graduate College to support the staff that are critical in providing thesis-related student services. This fee is comparable to the Ph.D. and Doctorate of Musical Arts (DMA) thesis fees and the DMA essay fee.

INCREASED / DECREASED FEES      The University of Iowa requests the following adjustments to existing non-tuition-related fees:

	<u>Actual FY 2002</u>	<u>Proposed FY 2003</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Course Delivery Fee				
Off-campus MBA Instruction (per credit)	\$91	\$69	-\$22	-24.2%
RN to BSN Completion (per credit)	43	51	8	18.6%
Dentistry Fees (DDS Students)				
ADA Dues	40	45	5	12.5%
Instrument Management System				
First Year – Class of 2003	4,750	4,925	175	3.7%
Second Year – Class of 2003	2,375	2,463	88	3.7%
Third Year – Class of 2003	2,375	2,462	87	3.7%
Laboratory Supplies (1 year)	1,350	1,400	50	3.7%
Deferred Billing Administrative Fee	15	20	5	33.3%
Diploma Replacement	10	25	15	150.0%
Essay Fee – Doctorate of Musical Arts	20	120	100	500.0%
Fax Fee	5	7	2	40.0%
ID Card Replacement	15	20	5	33.3%
Orientation Services	70	105	35	50.0%
Registration Fees (Drop-add)				
Day 6-15	5	8	3	60.0%
Late Fees				
Day 6-10	20	40	20	100.0%
Day 11-15	20	60	40	200.0%
Reinstatement Fee	20	25	5	25.0%
Study Abroad				
Academic Year	500	600	100	20.0%
Non-UI Sponsored Program Participants	75	125	50	66.7%
One Semester	300	400	100	33.3%
Summer Session	125	175	50	40.0%
Thesis Fees – PhD, DMA	75	175	50	133.3%
Transcript – First and Additional copies	6	7	1	16.7%
Transcripts				
Surcharge for Rush copies	\$2	\$-	-\$2	delete

Course Delivery - MBA      The University proposes to reduce the off-campus MBA course delivery fee due to competitive market conditions. The College wants to remain price competitive for this professional degree program and continue to encourage employers to support the educational aspirations of their employees. The University believes this action will help accomplish that objective while continuing to meet the costs of delivering a quality MBA experience.

Course Delivery - RN to BSN      The University proposes an increase in the RN to BSN completion program fee to help cover the additional costs of running the completion program. The original intent of the fee was to enable the program to be self-supporting. The current resident tuition and fee do not provide sufficient revenue to cover the cost of running the program. This increase will help put the program on a self-supporting basis.

Dentistry	The University proposes to increase fees due to increased costs associated with the operation of College of Dentistry instrumentation and central sterilization service and facilities. An increase in the lab supplies for DDS students is due to increased costs associated primarily with the new simulation clinic. The clinic has greatly expanded dental procedure opportunities for the dental students with a corresponding increase in use of clinical supplies by each student. The increase in the American Dental Association (ADA) dues is a pass through of the fee.
Deferred Billing Charge (spring and fall)	The University proposes to increase deferred billing fees. Deferred billing is an attractive option for students and their families, enabling them to spread tuition payments over a longer period of time. The proposed \$5 increase is the first increase since the fee was initiated in 1994.
Diploma Replacement	The University proposes to increase the fee for a replacement diploma which has not been increased since 1980. It is a labor-intensive task to replace a diploma including checking the student's academic record and verifying the authenticity of the request. The diploma is the main credentialing document for international students and therefore the request for additional diplomas has increased greatly. The fee increase would help to offset the cost of providing this service.
Essay—(DMA)	The University proposes to increase the essay fee for Doctorate of Musical Arts. This fee would be returned to the Graduate College to be used specifically to support the staff who are critical in providing these services. The review process for these essays is equivalent to dissertations.
Fax	This is the first increase in the Fax fee since it was initiated in 1991.
ID Card Replacement	The ID card replacement fee has not been increased since 1996, while the costs for providing this service continue to grow.
Orientation Services	This is the third year of a three-year request (\$15 increments) to cover the program cost. The University proposes an additional \$20 increase to reduce the General University subsidy of this program.
Registration (Drop/Add)	<p>The new drop add structure reduces the number of free days to drop and add from 10 down to 5, and increases the charge to do so from \$5 to \$8 for days 6-15 of the semester.</p> <p>The charge for dropping and adding courses has not changed since 1993 when it was revised downward. While students need some time at the beginning of the semester to fine-tune their schedules, faculty feel instruction would benefit if classes were more settled at an earlier stage. Waivers may be made for extenuating circumstance.</p>
Late	Enrolling in a class after the deadline date is never academically desirable. The \$20 late fee has not increased since the fee was initiated in the fall of 1988. Waivers may be made for extenuating circumstances.
Reinstatement	Students who have been delinquent in paying their university bills as well as students who have written checks with insufficient funds to the University incur reinstatement fees. The reinstatement fee was last increased in 1992. Waivers may be made for extenuating circumstances.

Study Abroad	The proposed increases for participants in study abroad programs would allow continued growth in study abroad staff and services as the number of University of Iowa students participating in study abroad programs increases. At these fee levels, the Office for Study Abroad will be able to meet the target indicators in the strategic plans developed by the University of Iowa.
Thesis – Ph.D. and DMA	The University proposes to increase the Ph.D. and DMA thesis fees to support the staff who are critical in providing thesis-related student services. In addition, this fee will support microfilming, copyrighting of dissertations, mailing and insurance, and binding charges.
Transcript	The transcript fee was last increased in May 2000. This increase will help defer cost increases in salaries and supplies.
Transcript Surcharge	The premium charged for rush copies is being eliminated. By modifying some internal procedures, SUI has been able to offer students transcripts while they wait with no additional cost or charge to the student.

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**Iowa State University**

NEW FEES	Iowa State University requests the addition of the following new non-tuition-related fees:	
		Proposed <u>FY 2003</u>
	Deferred Billing Administrative Fee (summer)	\$15
	Veterinary Medicine – Career Services	20
Deferred Billing - Summer	The University proposes to add a deferred billing fee for the summer term. This fee has not previously been assessed for summer term. The addition of the summer fee would assist in defraying the cost of data processing, mailing and staff time.	
Veterinary Medicine – Career Services	The University proposes to add a career services fee for students in the College of Veterinary Medicine. This one-time fee of \$20 will cover expenses such as resume development and referral, web site placements, on-campus interviews, and automatic messaging.	

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INCREASED / Iowa State University requests the following adjustments to existing non-  
DECREASED FEES tuition-related fees:

	Actual FY 2002	Proposed FY 2003	Dollar Change	Percent Change
Application Fee	\$20	\$30	\$10	50.0%
Convenience Fee	5	-	-5	delete
Deferred Billing Administrative Fee	15	20	5	33.3%
Developmental Courses	260	308	48	18.5%
Diploma Replacement Fee	10	20	10	100.0%
Fax Fee	5	7	2	40.0%
Graduation Fee	15	20	5	33.3%
ID Card Replacement	15	20	5	33.3%
Installment Payment Plan	40	50	10	25.0%
New Student Programs/Matriculation Fee	105	131	26	24.8%
Registration Fees				
Change Day 6 of classes and later	5	8	3	60.0%
Study Abroad Administrative	50	95	45	90.0%
Thesis Fee				
Doctoral	100	70	-30	-30.0%
Masters	50	15	-35	-70.0%
Transcripts (first and additional copies)	6	7	1	16.7%
Veterinary Medicine Advance Payment	250	300	50	20.0%

**Application** The University proposes to increase the domestic undergraduate application fee that was last increased in 1988. The revenue raised will be used to continue improving workflow processes associated with the application process through the use of improved technology. Additionally, the proposed increase would assist in defraying the costs associated with an increased reliance on electronic processes and site license renewals.

**Convenience** Delete the current fee and replace it with a “percent of sales convenience fee” (approximately 3%) charged by a third party processor for interactive voice response payments. With this change, the University will not charge and collect a convenience fee. Instead students will be charged a fee by the third party processor based upon the amount of their transaction. This fee will be a percentage of the total sale.

**Deferred Billing Administrative** The University proposes to increase the deferred billing fee for fall and spring semesters. The deferred billing fee has not increased since 1994 but the cost of providing students with the option to spread their payments over three installments has increased. The proposed increase would assist in defraying the cost of data processing, mailing and staff time.

**Developmental Courses** The University proposes to increase the Developmental Mathematics fee to cover the cost of the remedial math courses in high school algebra and geometry. These courses are offered as a convenience for students who were not adequately prepared in mathematics in high school and do not generate credit toward meeting graduation requirements.

**Diploma Replacement** The University proposes to increase the diploma replacement fee to cover the increased costs associated with diploma production and postage.

Fax	The University proposes to increase the fax fee due to rising costs of materials and personnel.
Graduation	The University proposes to increase the graduation fee to defray costs associated with improved commencement ceremonies such as music, announcers, college banners, and staging.
ID Card Replacement	The University proposes to increase the fee for replacing a lost or misplaced identification card. All students receive their first student identification card free of charge. This increase will cover the cost of replacement, which includes the cost of materials, processing, and personnel associated with the replacement process.
Installment Payment Plan	The University proposes to increase the fee for the installment payment plan, which is competitive in relation to other institutional/third party installment plans. A recent evaluation of the installment payment plan showed that more time was spent than anticipated in counseling both parents and students in setting up plans for individual needs. This proposed increase would cover additional costs associated with printing materials, mailing the bill, and processing the payments.
New Student Programs/ Matriculation	<p>The University proposes to increase the new student programs/matriculation fee. Given the timing associated with applicants accepting their offer of admission, the increase will be effective for those students entering in the summer term of 2003.</p> <p>Since the inception of new student days three years ago, the program has been heavily subsidized by annual contributions of over \$40,000 each from both the Office of the Vice President for Student Affairs and the Office of the Vice Provost for Undergraduate Programs. This year's subsidy will total \$96,184.</p> <p>The current budget situation will likely lead to the withdrawal of this financial support, therefore the Destination Iowa State (formerly new student days) program must become self-supporting. The proposed increase will enable expenses to be covered, thus allowing Enrollment Services to continue to provide and improve service to new and prospective students and their families.</p>
Registration Change	The University proposes to increase the registration change fee to defray costs associated with improving web registration and schedule change services. The fee was last changed in 1975.
Study Abroad Administrative	The University proposes to increase the study abroad administrative fee due to the budget shortfall that this office incurred during FY 2002. This administrative fee is assessed to students participating in Iowa State sponsored "group study abroad" programs. This fee is in addition to the study abroad program fee. It covers various administrative costs associated with these programs, such as registration and special processing.
Thesis	The University proposes to reduce the thesis fee for master's students and Ph.D. students. Currently, the fee is used to fund the salary of a thesis examiner and to cover thesis office expenses. This proposed reduction in fee is made possible by new tuition monies directed to the Graduate College.



Transcripts	The University proposes to increase the transcript fee. This increase is requested due to rising costs of materials and personnel.
Veterinary Medicine Advance Payment	The College of Veterinary Medicine proposes an increase in the non-refundable Veterinary Medicine Advance Payment fee. To reduce the incidence of late withdrawals, admitted students are assessed a non-refundable payment toward tuition.

**University of Northern Iowa**

**NEW FEES**            The University of Northern Iowa requests the addition of the following new non-tuition-related fees:

	Proposed <u>FY 2003</u>
Deferred Billing Administrative Fee (summer)	\$15
Graduation Fee	15
Placement Services	
Business and Liberal Arts Alumni User Fee	20
Education	
Credentials (per set)	5
Credentials (per set of ten)	25
Registration Change Drop Day 1-5	8
Student Teaching Fee	25
Study Abroad	
Academic Year	400
Non UNI Sponsored Program Participants	100
One Semester	300
Summer Session	125

Deferred Billing Administrative - Summer	The University proposes to add a new deferred billing fee for summer. Deferred billing has just recently been added as an option for summer sessions, and therefore the need exists to cover the expenses associated with this service.
Graduation	The University proposes a new fee to offer commencement ceremonies that meet the expectations of students and their families.
Placement Services	The University proposes several changes to placement fees including the elimination of some, increases for others, and the addition of new fees to establish uniform user fees across academic disciplines and uniform credential fees. The new fees the University is proposing include a Business & Liberal Arts Alumni User Fee and fees for Education Credentials.
Registration Change	The University proposes a new fee to drop a course from day 1 to day 5. The goal is to encourage students to drop courses earlier so that other students may add the available course.
Student Teaching	The University proposes a new fee to fund an increase in compensation to those master teachers who supervise student teachers.
Study Abroad	The University proposes to add new study abroad fees to cover costs such as telephone, postage, printing, copying, advertising, personnel expenses and program development.

INCREASED /      The University of Northern Iowa requests the following adjustments to  
DECREASED FEES    existing non-tuition-related fees:

	<u>Actual</u> <u>FY 2002</u>	<u>Proposed</u> <u>FY 2003</u>	<u>Dollar</u> <u>Change</u>	<u>Percent</u> <u>Change</u>
Application Fee	\$20	\$30	\$10	50.0%
Career Service Fee				
Alumni Career Consulting Services	\$30	-	-\$30	delete
Deferred Billing Administrative Fee	15	20	5	33.3%
Diploma Replacement Fee	10	20	10	100.0%
Fax Fee	5	7	2	40.0%
Orientation Services	45	60	15	33.3%
Placement Services				
One set of credentials (active application)	3	-	-3	delete
One set of credentials (inactive application)	5	-	-5	delete
Ten sets of credentials	30	-	-30	delete
Education				
Alumni user fee	45	20	-25	-55.6%
Liberal Arts				
Alumni user fee (3 months)	45	-	-45	delete
Price Laboratory School (annual rates)				
Driver Education Course Fees				
Price School Student	135	150	15	11.1%
Non-Price School Student	210	250	40	19.0%
K-12 Fee	200	240	40	20.0%
Nursery Fee	800	900	100	12.5%
Registration Change Drop day 6 on	5	16	11	220.0%
Restricted Enrollment Fee	20	25	5	25.0%
Transcripts – First and additional copies	6	7	1	15.7%

Application      The University proposes to increase the domestic application fee, a common fee associated with the filing of an application for admission.

Career Service    The University proposes to eliminate this fee in the process of establishing uniform placement services fees across academic disciplines.

Deferred Billing Administrative    The University proposes to increase the deferred billing administration fee to cover increased cost in administering the program. This fee enables a student to pay their bill in installments.


Diploma Replacement    The University proposes to increase this fee due to increased personnel and material costs associated with replacing lost diplomas.

Fax      The University proposes to increase the Fax fee to cover the cost to the institution of faxing documents for students. The requests by students to have multiple page documents faxed have substantially increased in recent years.

Orientation Services    The University proposes an increase in the orientation services fee to provide for increased personnel and programming costs associated with orientation services for new first year and transfer students.

- Placement Services      The University proposes several changes to placement services. The proposed changes will establish uniform user fees across academic disciplines and uniform credential fees.
- Price Laboratory      The University proposes several increases to fees at Price Laboratory School. The increases are to recover inflationary costs associated with such things as materials, books, supplies, transportation, and technology.
- Registration Change      The University proposes an increase in registration change fees to drop a course after day 5. The goal is to encourage students to drop courses earlier so that other students may add the available course.
- Restricted Enrollment      The University proposes to increase this fee to cover administrative costs associated with students who do not stay current with the minimum amount due on their university bill.
- Transcript      The University proposes to increase this fee to cover increased personnel costs for non-general fund employees who provide this service.

  
Deb A. Hendrickson  
Deb A. Hendrickson

Approved:   
Gregory S. Nichols  
Gregory S. Nichols

NON-TUITION-RELATED FEES AND MISCELLANEOUS CHARGES  
ACTUAL FY 2002 and PROPOSED FY 2003

Non-Tuition-Related Fees and Miscellaneous Charges	UNIVERSITY OF IOWA		IOWA STATE UNIVERSITY		UNIVERSITY OF NORTHERN IOWA	
	FY 2002	FY 2003	FY 2002	FY 2003	FY 2002	FY 2003
Account Review Fee (per hour)			\$10	\$10		
Additional Billing Statement Fee			\$5	\$5		
Advance Registration Fee -- MBA	\$300	\$300	0.0%	0.0%		
Application Fee (non-refundable)						
Domestic Students	\$30	\$30	0.0%	50.0%	\$20	\$30
International Students	\$50	\$50	0.0%	0.0%	\$50	\$50
Re-Entry	\$20	\$20	0.0%			
Early Admission - Master of Physical Therapy Degree	\$300	\$300	0.0%			
Applied Music						
Academic Year University Students						
Group Sessions (4 or more, per credit)					\$30	\$30
Instrumental Rental (per instrument)					\$20	\$20
Private Lessons, one course (non-majors)	\$150	\$150	0.0%		\$90	\$90
Private Lessons, once course (majors)	\$150	\$150	0.0%		\$130	\$130
Private Lessons, two courses (majors)	\$265	\$265	0.0%			
Summer Session						
Private Lessons, one course (non-majors)	\$83	\$83	0.0%			
Private Lessons, one course (majors)	\$83	\$83	0.0%			
Career Service Fee						
Academic Year (per semester)	\$50	\$50	0.0%			
Summer Session	\$25	\$25	0.0%			
Alumni Career Consulting Services (6 months)					\$30	\$0
Catalog Sales	\$10	\$10	0.0%		\$5	\$5
CLEP Score Report	\$5	\$5	0.0%			
Cooperative Education Placement Fee					\$15	\$15
Convenience Fee						
Copyright Fee -- Doctoral Dissertation (optional)					\$45	\$45

NON-TUITION-RELATED FEES AND MISCELLANEOUS CHARGES  
ACTUAL FY 2002 and PROPOSED FY 2003

Non-Tuition-Related Fees and Miscellaneous Charges	UNIVERSITY OF IOWA			IOWA STATE UNIVERSITY			UNIVERSITY OF NORTHERN IOWA		
	FY 2002	FY 2003	Change	FY 2002	FY 2003	% Change	FY 2002	FY 2003	% Change
Course Delivery Fees									
Agriculture Videotape Lecture (per credit)				\$75	\$75	0.0%			
Electrical Engineering Kirkwood C.C. (per credit)				\$153	\$153	0.0%			
Engineering Videotape Lecture (per credit)				\$100	\$100	0.0%			
Off-campus MBA Instruction (per credit)	\$91	\$69	-24.2%						
RN to BSN completion program	\$43	\$51	18.6%						
Dentistry Fees (DDS Students)									
A.D.A. Dues	\$40	\$45	12.5%						
Instrument Management System Fee									
Class of 2000 -- First Year	\$4,350	\$4,350	0.0%						
Class of 2000 -- Second Year	\$2,175	\$2,175	0.0%						
Class of 2000 -- Third Year	\$2,175	\$2,175	0.0%						
Class of 2000 -- Fourth Year	\$150	\$150	0.0%						
Class of 2001 -- First Year	\$4,500	\$4,500	0.0%						
Class of 2001 -- Second Year	\$2,250	\$2,250	0.0%						
Class of 2001 -- Third Year	\$2,250	\$2,250	0.0%						
Class of 2001 -- Fourth Year	\$150	\$150	0.0%						
Class of 2002 -- First Year	\$4,750	\$4,750	0.0%						
Class of 2002 -- Second Year	\$2,375	\$2,375	0.0%						
Class of 2002 -- Third Year	\$2,375	\$2,375	0.0%						
Class of 2002 -- Fourth Year	\$150	\$150	0.0%						
Class of 2003 -- First Year	\$4,750	\$4,925	3.7%						
Class of 2003 -- Second Year	\$2,375	\$2,463	3.7%						
Class of 2003 -- Third Year	\$2,375	\$2,462	3.7%						
Class of 2003 -- Fourth Year	\$150	\$150	0.0%						
Laboratory Supplies Fee (1 year)	\$1,350	\$1,400	3.7%						
Professional Liability Insurance	\$30	\$30	0.0%						
Deferred Billing Administrative Fee - fall and spring	\$15	\$20	33.3%	\$15	\$20	33.3%	\$15	\$20	33.3%
Deferred Billing Administrative Fee - summer sessions		\$15	new		\$15	new		\$15	new
Degree Audit (additional copy)	\$5	\$5	0.0%	\$3	\$3	0.0%			
Departmental Exam for Credit (per exam)	\$50	\$50	0.0%	\$50	\$50	0.0%	\$50	\$50	0.0%

NON-TUITION-RELATED FEES AND MISCELLANEOUS CHARGES  
ACTUAL FY 2002 and PROPOSED FY 2003

Non-Tuition-Related Fees and Miscellaneous Charges	UNIVERSITY OF IOWA		IOWA STATE UNIVERSITY		UNIVERSITY OF NORTHERN IOWA	
	FY 2002	FY 2003	FY 2002	FY 2003	FY 2002	FY 2003
		Change				% Change
Developmental Courses						
Mathematics Fee			\$260	\$308	\$260	18.5%
Minimum Fee					\$260	0.0%
Diploma Replacement	\$10	\$25	\$10	\$20	\$10	100.0%
Duplicate Check Charge			\$20	\$20	\$20	0.0%
Essay Fee -- Doctorate of Musical Arts (DMA)	\$20	\$120	\$20			
Fax Fee (for sending official documents)	\$5	\$7	\$5	\$7	\$5	40.0%
Financial Aid A/R Reissue Check						
new		\$10				
Graduation Fee			\$15	\$20	\$0	33.3%
new		\$15				
ID Card Replacement	\$15	\$20	\$15	\$20	\$15	33.3%
ID Card Annual Maintenance (non-students/non-employees)			\$10	\$10	\$15	0.0%
new						
Installment Payment Plan			\$40	\$50		25.0%
International Students and Scholars (Administrative Fee)						
Semester	\$40	\$40	\$40			
Summer	\$20	\$20	\$20			
Late Payment of Fees and Charges			1%	1%		0.0%
Learning Plus Program			\$50	\$50		0.0%
Microfilm Fee -- Doctoral Dissertation					\$55	0.0%
Orientation Services	\$70	\$105	\$70	\$131	\$45	33.3%
New Student Programs/Matriculation			\$105			
Perkins Loan Fees					\$3	0.0%
Collection Letter					\$3	0.0%
Credit Bureau File Fee					\$3	0.0%
Late Payment					5% of pymt	5% of pymt

NON-TUITION-RELATED FEES AND MISCELLANEOUS CHARGES  
ACTUAL FY 2002 and PROPOSED FY 2003

Non-Tuition-Related Fees and Miscellaneous Charges	UNIVERSITY OF IOWA			IOWA STATE UNIVERSITY			UNIVERSITY OF NORTHERN IOWA		
	FY 2002	FY 2003	Change	FY 2002	FY 2003	% Change	FY 2002	FY 2003	% Change
Placement Services (General)									
One Set of Credentials (active applicant)	\$5	\$5	0.0%				\$3	\$0	delete
One Set of Credentials (inactive applicant)	\$10	\$10	0.0%				\$5	\$0	delete
Registration Fee	\$10	\$10	0.0%						
Ten Additional Sets of Credentials	\$15	\$15	0.0%				\$30	\$0	delete
Vacancy Lists									
Placement Services (By College)									
Business & Liberal Arts									
Campus Interview Sign-up	\$12	\$12	0.0%						
Job Bulletin -- Student (3 months)	\$6	\$6	0.0%						
Job Bulletin -- Student (6 months)	\$12	\$12	0.0%						
Job Bulletin -- Alumni (3 months)	\$12	\$12	0.0%						
Job Bulletin -- Alumni (6 months)	\$25	\$25	0.0%						
On-line Registration (per year)	\$20	\$20	0.0%	\$20	\$20	0.0%			
Reference File -- Alumni	\$12	\$12	0.0%						
Reference File -- Student	\$20	\$20	0.0%						
Student Resume Fee							\$0	\$20	new
Design									
Alumni Services (per six months)									
Education									
Alumni User Fee (annual)							\$45	\$20	-55.6%
Credentials (per set)				\$5	\$5	0.0%	\$0	\$5	new
Credentials (per set of ten)				\$25	\$25	0.0%	\$0	\$25	new
Credentials Set Up Fee (one time)				\$20	\$20	0.0%			
Family & Consumer Services									
On-line Registration (one time fee)				\$20	\$20	0.0%			
Position Available List (per six months)				\$15	\$15	0.0%			
Position Available List (per year)				\$25	\$25	0.0%			
Liberal Arts									
Alumni User Fee (3 months)							\$45	\$0	delete
Nursing									
Campus Interview Sign-up	\$12	\$12	0.0%						
Job Bulletin -- Student (3 months)	\$6	\$6	0.0%						
Job Bulletin -- Student (6 months)	\$12	\$12	0.0%						
Job Bulletin -- Alumni (3 months)	\$25	\$25	0.0%						
Job Bulletin -- Alumni (6 months)	\$20	\$20	0.0%						
Reference File -- Alumni	\$12	\$12	0.0%						
Reference File -- Student	\$20	\$20	0.0%						
Student Resume Fee									
Veterinary Medicine									
Career Services (one time)							\$20	\$20	new

NON-TUITION-RELATED FEES AND MISCELLANEOUS CHARGES  
ACTUAL FY 2002 and PROPOSED FY 2003

Non-Tuition-Related Fees and Miscellaneous Charges	UNIVERSITY OF IOWA		IOWA STATE UNIVERSITY		UNIVERSITY OF NORTHERN IOWA	
	FY 2002	FY 2003	FY 2002	FY 2003	FY 2002	FY 2003
	Change	% Change		% Change		% Change
Price Laboratory School (annual rates)						
Driver Education Course Fee					\$135	11.1%
Price School Student					\$210	19.0%
Non-Price School Student					\$10	0.0%
Instrumental Instruction					\$65	0.0%
Instrument Rental					\$200	20.0%
K-12 Fee					\$800	12.5%
Nursery Fee						
Registration Fees						
Change					\$5	delete
Add Day 1-7					\$0	0.0%
Add Day 8 on					\$5	0.0%
Drop Day 1-5					\$0	new
Change (Day 6 of classes and later)	\$5	60.0%	\$5	\$8	\$5	220.0%
Change (Day 16 onward)	\$16	new			\$16	
Continuous Graduate Student			\$70	\$70	\$70	0.0%
Doctoral Post Comprehensive						
Duplicate of File Materials/Registration Materials	\$70	0.0%	\$2	\$2	\$70	0.0%
Late					\$20	0.0%
Day 1 - 5	\$20	0.0%			\$20	0.0%
Day 6 - 10	\$20	100.0%				
Day 11 - 15	\$20	200.0%				
Graduate Continuing Scholar					\$35	0.0%
Undergraduate & Grad. Students -- 1st Week of Classes			\$20	\$20		
Graduate Students -- 2nd Week of Classes			\$50	\$50		
Graduate Students -- 3rd Week of Classes			\$100	\$100		
Masters Final	\$70	0.0%				
Refund Schedule -- Other Than First Term Enrollees						
First Week	90.0%	90.0%			100.0%	0.0%
Second Week	75.0%	75.0%			90.0%	0.0%
Third Week	50.0%	50.0%			90.0%	0.0%
Fourth Week	25.0%	25.0%			50.0%	0.0%
After Fourth Week	0.0%	0.0%			25.0%	0.0%
Refund Schedule -- General						
Before the First Day of Class			100.0%	100.0%	100.0%	0.0%
During Class Day 1			90.0%	90.0%	90.0%	0.0%
During Class Days 2-8			90.0%	90.0%	90.0%	0.0%
During Class Days 9-20			50.0%	50.0%	50.0%	0.0%
During Class Days 21-40			25.0%	25.0%	25.0%	0.0%
After the 40th Day of Classes			0.0%	0.0%	0.0%	0.0%



NON-TUITION-RELATED FEES AND MISCELLANEOUS CHARGES  
ACTUAL FY 2002 and PROPOSED FY 2003

Non-Tuition-Related Fees and Miscellaneous Charges	UNIVERSITY OF IOWA		IOWA STATE UNIVERSITY		UNIVERSITY OF NORTHERN IOWA	
	FY 2002	FY 2003	FY 2002	FY 2003	FY 2002	FY 2003
Refund Schedule for Reduced Load (reduction of hours) First Three Weeks After Third Week	100.0% 0.0%	100.0% 0.0%	100.0% 0.0%	100.0% 0.0%	100.0% 0.0%	100.0% 0.0%
Reinstatement Fee	\$20	\$25	\$25.0%			
Restricted Enrollment Fee (per occurrence)					\$20	\$25
Returned Check Charge	\$20	\$20	0.0%	\$20	\$20	\$20
Returned Direct Debit				\$20	\$20	\$20
Senior Fee (optional)				\$2	\$2	\$2
Sponsored International Student Fee				5% of fees	5% of fees	
Student Activity Privileges Optional for students who are registered off campus				\$28	\$28	
Student Class Schedule Replacement						\$1
Student Teaching Fee						\$0
Study Aboard						
Academic Year	\$500	\$600	20.0%			\$0
Administrative Fee	\$75	\$125	66.7%	\$95	\$95	\$400
Non-JI Sponsored Program Participants One Semester	\$300	\$400	33.3%			\$0
Program Fee				\$300	\$300	\$0
Summer Session	\$125	\$175	40.0%			\$0
Thesis Fee						
Doctorate				\$100	\$70	\$6.12
Masters				\$50	\$15	\$6.12
PhD, DMA	\$75	\$175	133.3%			
Transcripts						
First and Additional Copies	\$6	\$7	16.7%	\$7	\$7	\$7
Surcharge for Rush Copies	\$2	\$0	delete	\$2	\$2	\$2
Veterinary Medicine Advance Payment				\$250	\$300	\$20.0%